

Welcome to Big Yellow Umbrella!

As part of your student Induction, you will need to access the OurCulture website. This online platform includes our Company Handbook, important policies, and other related forms.

Please click the link below to access the website:

[Big Yellow Umbrella \(ourculture.work\)](http://ourculture.work)

You will then need to click on the **Company Handbook box**. Please ensure you read all information and then sign the Acknowledgement at the bottom of the page.

The next step is to click on the **Student / Volunteers box**. Please ensure you read and sign off on all sections. The forms that need to be completed by you include:

- Student Personal Details Form.
- DET Declaration
- Policy Declarations
- Personal Emergency Evacuation Plan Form

Please complete all relevant forms and email them back to Jane McIvor at

jane.mcivor@yellowumbrella.org.au.

All new students are required to provide evidence of their Working with Children's Check, Police Check, and COVID-19 vaccinations.

Please let me know if you have any questions on the above.

Kind regards,

Jane McIvor

STRATEGIC FINANCE EXECUTIVE

